

SECRETARY OF THE SENATE  
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**SUBMIT DIRECTLY TO THE OFFICE OF PUBLIC RECORDS IN 232 HART BUILDING**

Description/Title of Attached Forms: PSTCF (Final version); invitation from the sponsor.

Post-travel submission is incomplete. The PSTCF that was submitted to the Office of Public Records is not the final version of the document. Copy of the invitation was not submitted to OPR.

11/22/16  
(Date)

*Jaqueline K...*  
(Signature of Traveler)

**Subject: Join us in NYC! See Success Academy in Action on October 21!**

**Date:** Wednesday, August 17, 2016 at 11:01:12 AM Eastern Daylight Time

**From:** Eva Moskowitz

**To:** Thomas, Jacqueline (Coons)

**Dear Jacqueline,**

I'd like to invite you to join us for a unique opportunity. On Friday, October 21, Success Academy will open its doors once again to a select group of congressional staffers for an in-depth experience highlighting our teacher training and scholar learning.

As we've grown over the past decade to 41 schools, we have also grown in academic excellence. Our schools now rank in the top 1% in math and in the top 1.5% in English, outpacing even the most affluent New York State school districts. This year, our scholars performed better than ever on NY state tests, achieving a 94% pass rate in Math and 82% in English. (For comparison's sake, NYC district schools had overall passage rates of 36% and 38%, respectively.) Additionally, our scholars with disabilities were twice as likely to pass Math than their district school counterparts, and our English Language Learner students fifteen times as likely to pass English. We are so proud of everything that our teachers, scholars, and families have achieved.

The event on October 21 is an opportunity to get an in-depth look at *how* Success Academy has maintained these extraordinary levels of achievement as it has scaled, and how we plan to continue this trend as we grow in the future. Participants will witness first-hand the incredible impact of our rigorous teacher training on student outcomes. Spanning two schools and numerous subjects, including Math, science and electives, participants will observe and speak with scholars, parents, teachers, and leaders to get a 360 degree view of what makes Success Academy unique.

Please **RSVP by September 7** so that we may make the necessary travel arrangements for you. For additional information, please reach out to Kimberly Vanderhoef at [kimberly.vanderhoef@successacademies.org](mailto:kimberly.vanderhoef@successacademies.org).

**Thank you,  
Eva Moskowitz  
Founder and CEO  
Success Academy Charter Schools**

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Final

## PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should NOT submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

1. Sponsor(s) of the trip (please list all sponsors):  
Success Academy Charter Schools
2. Description of the trip: Success Academy Charter Schools is inviting congressional staffers to come for a site visit to observe and tour two of our elementary schools
3. Dates of travel: 10/21/16
4. Place of travel: New York City
5. Name and title of Senate invitees: See attached form.
6. I certify that the trip fits one of the following categories:  
☐ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal and do not retain or employ registered lobbyists or agents of a foreign principal and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.  
- OR -  
☒ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (*see question 9*).
7. ☒ I certify that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.  
- AND -  
☒ I certify that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.
8. I certify that:  
☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.  
- AND -  
☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (*see question 9*).

9. **USE ONLY IF YOU CHECKED QUESTION 6(B)**

I *certify* that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:

☒ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip.

**OR**

☐ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip (*see questions 6 and 10*).

**OR**

☐ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

10. **USE ONLY IF YOU CHECKED QUESTION 9(B)**

If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:

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11. ☒ An itinerary for the trip is attached to this form. I *certify* that the attached itinerary is a detailed (hour-by-hour), complete, and final itinerary for the trip.

12. Briefly describe the role of each sponsor in organizing and conducting the trip:

Success Academy Charter Schools is the only sponsor of this trip and is solely responsible for arranging all logistics and conducting the trip on the day of the event.

13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:

Success Academy Charter Schools is a non-profit organization that manages high-performing charter schools in New York City. This trip will allow Congressional staffers to observe the innovative teaching and learning techniques employed inside Success Academy classrooms

14. Briefly describe each sponsor's prior history of sponsoring congressional trips:

Success Academy Charter Schools sponsored a similar trip on January 29, 2016 for congressional staffers to come visit and tour one of our middle schools.



15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

Success Academy Charter Schools regularly conducts professional development days for teachers, principals, and other education professionals. Success Academy is also engaged in educating the public and other stakeholders about innovative education methods and the need for education reform.

16. Total Expenses for Each Participant:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses
<input checked="" type="checkbox"/> Good Faith estimate	\$260.00		\$25.00	
<input type="checkbox"/> Actual Amounts				

17. State whether a) the trip involves an event that is arranged or organized *without regard* to congressional participation or b) the trip involves an event that is arranged or organized *specifically with regard* to congressional participation:

This trip involves an event that is arranged specifically with regard to congressional participation.

18. Reason for selecting the location of the event or trip

Staffers will travel to a Success Academy school to observe classroom education. The school is located in New York City.

19. Name and location of hotel or other lodging facility:

n/a

20. Reason(s) for selecting hotel or other lodging facility:

n/a

21. Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:

The meals expense for this trip will not exceed the per diem rate of the federal government, which is currently set at \$75.00 for New York City

22. Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:

**All staffers will travel via train from Washington DC to New York City. It will be coach transportation.**

**Staffers will use a cab service to get to the schools from the train station, and back.**

23. ☒ I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).

24. List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:

n/a

25. I hereby *certify* that the information contained herein is true, complete and correct. (You must include the completed signature block below for each travel sponsor.):

**Signature of Travel Sponsor:**

**Name and Title:** Emily Kim, Executive Vice President for Policy and Legal Affairs

**Name of Organization:** Success Academy Charter Schools

**Address:** 95 Pine Street, New York, NY 10005

Telephone Number: 917-834-2893

**Fax Number:** 646-961-4739

**E-mail Address:** [emily.kim@successacademies.org](mailto:emily.kim@successacademies.org)